

Constitutional Updates and Council Delegations

REPORT TO FULL COUNCIL



DATE	21/02/2018
PORTFOLIO	Leader
REPORT AUTHOR	Eric Dickinson
TEL NO	01282 477256
EMAIL	edickinson@burnley.gov.uk

PURPOSE

1. To inform Members of the changes made to Part 3 of the constitution by the Leader , relating to the Scheme of Delegation, for the Chief Operating Officer regarding adding to his Executive Functions delegations for those relating to the Head of Governance, Law, Property and Regulation.
2. To inform Members of the changes made to Part 3 of the constitution by the Leader relating to the Scheme of Delegation, regarding Executive Member portfolios.
3. To note an amended Part 5.7 of the constitution regarding the Guidance for Councillors and Officers involved in Outside Organisations.
4. To consider amendments to Part 4.8 of the constitution relating to Officer Employment Procedure Rules

RECOMMENDATION

5. That the changes made to Part 3 (Executive Functions) of the constitution by the Leader be noted, as follows;
 - (a) 20th November 2017- Leader-Additional delegations to the Chief Operating Officer in order to discharge the delegations of the Head of Governance, Law, Property and Regulation until further notice (Appendix 1)
 - (b) Changes to Part 3 of the constitution by the Leader relating to the Scheme of Delegation, regarding Executive Member portfolios (Appendix 2).
6. That the amended Guidance for Councillors and Officers involved in Outside Organisations (Part 5.7 of the Constitution) be noted, as set out in Appendix 3.
7. That the Officer Employment Procedure Rules (Part 4.8 of the Constitution) be approved, as set out in Appendix 4.

REASONS FOR RECOMMENDATION

8. To ensure that the requirements of the constitution are upheld, and that maximum transparency is maintained.

SUMMARY OF KEY POINTS

9. To Note-Changes to Part 3 of the Constitution by the Leader relating to Executive Functions

(a) Chief Operating Officer

On 20th November 2017 the Leader added a Part 3 Executive Functions delegation for the Chief Operating Officer regarding the discharge of the delegations of the Head of Governance, Law, Property and Regulation until further notice as set out below (Appendix 1).

“To discharge the delegations in the Council’s constitution afforded to the Head of Governance, Law, Property and Regulation until further notice.”

(b) Executive Portfolios

On 29th January 2018 the Leader made changes to Part 3 Executive Functions by amending the Executive Portfolios, following the resignation of Cllr Mohammed Ishtiaq as Executive Member for Resources and Performance Management., with the Leader carrying out that Portfolio until further notice (Appendix 2).

10. To note- Minor changes made by the Monitoring Officer regarding the Guidance for Councillors and Officers involved in Outside Organisations (Part 5.7 of the constitution)

Following a review of the current Part 5.7 various updates have been made, in particular to Indemnities and Interests, as set out in Appendix 3

11. To approve-Changes to the Officer Employment Procedure Rules (Part 4.8 of the constitution)

Following a review of the current Part 4.8 various updates have been made, as set out in Appendix 4

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

12. None.

POLICY IMPLICATIONS

13. None.

DETAILS OF CONSULTATION

14. Member Structures Officer Group
Member Structures Working Group.

BACKGROUND PAPERS

15. None.

FURTHER INFORMATION PLEASE CONTACT: Eric Dickinson ALSO:
